

## ***SHOOTING SPORTS – AMERICAN HISTORY – CIVIC ENGAGEMENT***



**REVERE'S  
—RIDERS—**

TM

### MINUTES OF THE BOARD MEETING OF November 20, 2016

By Teleconference

Present on the Call: All board members except Ed Yeager, plus Bruce Williams and Jake Woodcock.

The meeting was called to order at 1410 PST by Chris Seidler.

80% percent of the Board membership being present, a quorum existed.

Robert's Rules of Order were suspended by unanimous voice vote.

### **Old Minutes**

The President reviewed the minutes from the last meeting, July 31, 2016. All being in order, the Board read and adopted them.

### **Treasurer's Report**

The Treasurer's Report was read and adopted as written. 2017 spending plans were discussed.

### **Old Business**

Approval of the Carbine SOP was discussed, but tabled for the next meeting, pending results of the initial Indiana event and integration of the new Pennsylvania crew and trainers.

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### New Business

The board reviewed officers' recommendations for 'early bird' pricing and sustaining membership discounts. These being within the scope of the respective officers' discretion, no formal action was needed or taken.

### 2017 Swag Purchase

The board adopted the following resolution unanimously:

*WHEREAS, the purchase of patches and other bulk quantity items is a single one-time large expense,*

*RESOLVED, the President & Treasurer are authorized to expend up to \$1650 on student achievement materials for the 2017 year as a one-time purchase in addition to the typical quarterly spending plan.*

### Trademark Registration

The board adopted the following resolution unanimously:

*WHEREAS, the Board determines it prudent to register "Revere's Riders," "Hits Count," and our associated graphics as a trademark,*

*RESOLVED, the Vice President or other officers are authorized to pursue trademark registration with the US Patent Office.*

*FURTHER RESOLVED, expenses up to \$350 per trademark shall be reimbursed by the treasurer or paid directly by the treasurer.*

*FURTHER RESOLVED, the officers are authorized to pursue registration of our copyrighted materials with the US copyright office with reimbursement up to \$35 per filing for up to three filings if required.*

### Instructor Development Grants for 2016-2017

After discussion, the board adopted the following resolution unanimously:

*WHEREAS, As we expand our course offerings it is essential to ensure our volunteers have appropriate credentials, that these credentials reduce our liability exposure, allow us to move into new disciplines, and help us establish "train the trainer" programs.*

*AND WHEREAS, Obtaining these certifications is expensive for individual volunteers.*

*RESOLVED, that Revere's Riders adopt an initial, limited instructor development program for 2016-2017, offsetting the cost of various credentials through an Instructor Development Grant program as we grow into new areas.*

*AND FURTHER RESOLVED, that the 2016-2017 program be constituted as follows:*

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- Instructors may apply for reimbursement of up to 50% of the cost of a certification program or a specific dollar figure (whichever is less).
- Certification programs eligible for reimbursement may change each year based on the needs of Revere’s Riders.
- Total Instructor Development Reimbursements are capped by region and category.
- Conditions:
  - Instructors must be active volunteers to be eligible.
  - Instructors may apply for only one Instructor Development Reimbursement each calendar year.
  - Instructors must provide a receipt to the treasurer indicating the cost of the certification program, date, and payee. They must also provide proof of completion of the program. Reimbursement must be filed for within 60 days.
  - Instructors shall pledge to run at least two events in the new shooting discipline open to the public in the next 12 months, and actively support instructor development (“train the trainer”) efforts in the discipline. In the case of Red Cross First Aid, the intent is for instructors to attend current events (not to run first aid events themselves).
- Procedures
  - Instructors will submit a statement of intent to the treasurer outlining what program they intend to seek certification, the date of certification, and that they understand the conditions of the program.
  - The application deadline to the treasurer will be January 15. If there are multiple instructors expressing interest, then a three-person subcommittee consisting of the Treasurer, and two Officers or Board Members will determine who to award the Instructor Development Reimbursement to, or to split the reimbursement. If there are multiple applications, criteria will include (1) spreading qualifications out to different geographic crews and (2) realistic actionable plan to use the certifications and (3) ensuring a variety of certifications are promoted, and (4) Activity level of the requesting instructor. This decision will be made no later than March 1. After March 1 of each year, unclaimed certification program reimbursements will be allocated on a “first come/first serve” basis.
  - *For 2016 only, statements of intent are due December 1 with funds authorization no later than December 8.*

| <b>2016-2017 Certification Programs</b>  | <b>Max Dollar Amount</b> | <b>2016 Available</b> | <b>2017 Available</b> |
|--|--------------------------|-----------------------|-----------------------|
| NRA Personal Protection in the Home Instructor ( <i>Must be current RR Pistol Instructor</i> ) or NRA Refuse to be a Victim Instructor | \$125                    | 2                     | 4                     |
| Red Cross First Aid  | \$50                     | 1                     | 2                     |

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There being no further formal business before the meeting, the Board passed to a discussion of upcoming SOP revisions and pistol program expansion in 2017.

The meeting was adjourned by unanimous consent at 1600 PDT.

Respectfully submitted,

Tim Oren, Secretary