



CAMP ATTERBURY COMMAND LETTER OF CERTIFICATION

UNIT HEADER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPENDIX A

CA REG 385-63 TABLE 1-1

Table 1-1

Memorandum For: Range Control, Camp Atterbury

Subject: Command Letter of Certification for period \_\_\_\_\_ (scheduled date of training event).

- 1. References: AR 385-63  
DA Pam 385-63  
CA REG 385-63  
Appropriate FM/TM

2. This certification is required for each separate scheduled training event. Only the OIC/RSO and alternate OIC/RSO may be listed per training event. Each event must have a separate certification memorandum.

3. I certify the following individuals have been trained at unit level on the duties and responsibilities of an OIC and/or RSO. These personnel have also been trained and certified at unit level on the proper operation of the weapon system, munition, or facility listed below. These individuals understand the responsibilities of being OIC/RSO and are responsible for the safety and accountability of all personnel and equipment involved. These individuals possess the required skills and experience to safely conduct range operations and training on the below listed facilities at Camp Atterbury (must meet rank requirements of CA REG 385-63, APPENDIX A, TABLE 1-1).

Last Name	First Name	Rank	Weapon System	Course of Fire/ Event	Duty
					OIC or RSO
					OIC or RSO
					OIC or RSO
					OIC or RSO

4. Appropriate weapon FMs and TMs will be on the range prior to range check-in and requesting a "Hot" status. A Deliberate Risk Assessment Worksheet (DD Form 2977) will be present while signing for the facility and a copy will be present at each range/training area/facility. This form must be signed by the unit commander at the appropriate level, for the risk level determined, IAW Camp Atterbury Standards prior to beginning any training. In addition, OIC/RSO will possess all necessary equipment to safely utilize the range, facility or training event (i.e. range box).

5. IAW above regulations, The OIC and RSO must have a valid range safety card issued by Camp Atterbury Range Control in their possession to complete this certification. This card is obtained by watching the Camp Atterbury Range Safety Video and passing the written test. The Range Safety Certification Card is valid for one year from the date of issue.

6. Per DODI 1100.22, contractors may be RSO but may not serve as an OIC.

7. For DOD units, this memorandum must be signed by their Battalion/Squadron Level with a minimum paygrade of O-5 (may be an O-4 with an assumption of command memo). Non-pyrotechnic, low risk events may be signed by Company Command O-3 level. DOJ and civilian agencies must have a supervisor's signature.

8. Point of contact for this memorandum is \_\_\_\_\_

\_\_\_\_\_  
Commanding



APPENDIX A

CA REG 385-63 TABLE 1-1

<b>Table 1-1</b>						
<b>OIC/RSO appointment requirements</b>						
<b>Weapon system</b>	<b>OIC<sup>1</sup></b>			<b>RSO<sup>1</sup></b>		
	<b>OFF</b>	<b>WO</b>	<b>NCO</b>	<b>OFF</b>	<b>WO</b>	<b>NCO</b>
Practice hand grenades; subcaliber training devices; laser devices; firing devices; simulators & trip flares; small arms and machineguns	X	X	E6	X	X	E5
Chemical agents and smokes <sup>2</sup>	X	X	E6	X	X	E5
Aerial gunnery & air defense weapons; flamethrowers; live grenades, HE grenade launchers, grenade machineguns and .50 caliber machineguns; live mines & demolitions; tank & fighting vehicle cannons; recoilless rifles.	X	X	E7	X	X	E6
Field Artillery <sup>3</sup>	X	X	E7	X	X	E6
Mortars	X	X	E6	X	X	E6 <sup>7</sup>
ADA rockets and guided missiles.		X			X <sup>4</sup>	
Direct fire antitank rockets and missiles	X	X	E7	X	X	E6
Live-fire exercises using organic weapons, squad through company, battery, troop.	X	X	E7	X	X	E6
Combined arms live-fire exercises using outside fire support, troop, battery, squad, platoon, company; or battalion and larger <sup>5</sup>	X	X	E7	X	X	E6
Use of any training area, facility, road network or parking lot <sup>7</sup>	X	X	E6	X	X	E5

Notes:

<sup>1</sup> Civilians in the grade of GS-07 or above may act as OIC, and GS-05 or above or equivalent as RSO. Civilian contractors may act as OIC/RSO when approved by the installation commander and in accordance with Contract SOW.

<sup>2</sup> OIC and RSO must be nuclear, biological, and chemical (NBC) qualified when conducting NBC or smoke training.

<sup>3</sup> Use of E7s as OICs is authorized only when approved by the installation commander. Duties of the RSO are normally performed by either the battery executive officer or platoon leader.

<sup>4</sup> SRSO will be a field grade officer, CW4 or CW5 (Army), or civilian in the grade of GS-12 or above.

<sup>5</sup> OIC will be a field grade officer for CALFEX.

<sup>6</sup> RSO for Marine Corps can be E5 for mortar training activities.

<sup>7</sup> OIC for use of these areas without pyrotechnics or blanks can be E5.